

Approved by CC:

SEP 22 2014

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Becky Williams TODAY'S DATE: 9-3-14

DEPARTMENT: X County Clerk

SIGNATURE OF DEPARTMENT HEAD: X Becky Williams

REQUESTED AGENDA DATE: X 9-22-14

**SPECIFIC AGENDA WORDING:** Consideration of to Increase Cash Drawer from \$50.00 to \$100.00 for Lori Davis in the Burleson Sub-Courthouse-County Clerk's Office

**PERSON(S) TO PRESENT ITEM:** Becky Williams-County Clerk

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

TIME: 15 min.

ACTION ITEM: XX

WORKSHOP: \_\_\_\_\_

(Anticipated number of minutes needed to discuss item) CONSENT: \_\_\_\_\_

EXECUTIVE: \_\_\_\_\_

**STAFF NOTICE:**

COUNTY ATTORNEY: \_\_\_\_\_ IT DEPARTMENT: \_\_\_\_\_

AUDITOR: XX PURCHASING DEPARTMENT: \_\_\_\_\_

PERSONNEL: \_\_\_\_\_ PUBLIC WORKS: \_\_\_\_\_

BUDGET COORDINATOR: XX OTHER: Treasurer XX

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_